

## **AEC Conference Call March 30, 2014**

### **Attendees:**

Karen Krsak	Jackie Callender	Maria Johnson	Pat Pretty
Marlene Atwood	Linda Ellis	Ed Koch	Alan Roth
Willie Banks	Val Foss	Don Lawrence	Dave Shrock
Pam Betz	Desiree Friedman	Jim McKee	Steve Vaitones
Linda Bommicino	Mike Hinz	Herb Nichols	Monique White
Katherine Branch	Randy Hopkins	Patty Petesch	Ruth White

Conference call began at 8:00 pm ET.

National Office Staff Changes – Adam Sefcheck is taking over for Carmen Triplett, overseeing the event sanction program, as well as some other programs. Carmen has moved over to work directly with Rene as Event Coordinator.

Association Update Call – Region Reps need to reach out to their Associations regarding the call on April 7<sup>th</sup>. Encourage them to be on the call at 8:00 Eastern time. The call is open to anyone you feel should be on it. The call in number is 1-800-791-2345 and the participant pin is 65162

Officer Job Descriptions – Karen will send to Desiree this week so they can be posted. This way people who are thinking about running for a position will understand the work involved.

Associations Manual – it is our responsibility to make sure the manual is kept current, so we need to keep it alive and not allow it to die. Please make sure you review areas where you are an expert and send changes to Desiree. All the pdfs now have links.

Accreditation – March 31<sup>st</sup> is the final day to make any corrections to your accreditation data. If not received by then, you will not have an opportunity to later update it, but it is a preliminary view. This deadline is about fixing anything that is incorrect in the accreditation data that was sent to each Association. This was to give you an opportunity to let us know if we have something wrong in our data.

Coaches Ed – There is a form where Associations can fill in up to three years of education, if available. This is a living document, and changes can and should be made to it. It is located in the Association Resource Center. If you want someone to come in and help, you can make the request. If you have not already hosted a school in this Olympiad, it is important that you complete the form (<https://usatf.wufoo.com/forms/usa-track-field-association-level-1-school/>).

Region Meets – Four of the Region meets have received bids, but there is not much information behind the posting on the website. Marlene is working on getting more info.

Association Workshop – Desiree will be in Sacramento for a site visit in a few weeks, and the details will go live on the website after that. Dates are 8/15-17 at the Hilton.

By-law Template – Scott Erwin is working on it and it should be turned in this week. The template will be posted on-line as soon as it is ready.

Legacy E-mails – The National Office is setting up legacy email addresses for each Association. So, the email addresses will be the same for all positions; for example, President, Secretary, etc. There is no limit to how many email addresses an Association can have. When the person in the position leaves, the new person will get access to that inbox via a new password provided by the National Office. Ruth White moved that we agree to use these legacy email addresses and Randy Hopkins seconded. No one disagreed, and the committee's approval to move forward was given to Desiree.

Reg 23 – We updated the wording in the governance manual and submitted it to L&L. However, some of the paragraphs were omitted in the original language, so L&L is requesting the missing documentation be submitted.

This was a clerical mistake and they just need approval from Associations to add it in. Karen will have Scott Erwin review and send to L&L.

Grant Letters – Karen met with Darlene, Stephanie and Renee in Albuquerque. There are many Associations who will not get grants because they have not submitted the final report, which is required. So, they need to understand that they are not getting the grant because they have not completed the task. We are waiting on three different letters to send out as appropriate (that you're getting a grant; why you're not getting a grant; and why you may not get future grants).

Membership – High School athletes are being allowed to put in their high school as their affiliation. This is an issue for states where the students are not allowed to list their high school as part of any non-school event. This could affect their eligibility. Desiree said it was added because of a request from the Youth Division, but that can be handled through Coach-O. So, National went through and removed it from our website and also went back retroactively to ensure they were all removed from the database.

Club Membership Deadline Penalty – Discussed reinstating this \$100.00 penalty that was eliminated last year. This applies to renewing clubs, not new clubs. It was agreed that this penalty become effect after May 19<sup>th</sup> for renewing clubs in 2014.

Meeting adjourned at 9:08 pm. The next call will on Sunday, April 27, 2014.

Submitted by  
Linda Bommicino, Secretary