

Internship Program

Please submit your completed application to:

USA Track & Field Attn: Internship Program 132 E. Washington St., Suite 800 Indianapolis, IN 46204

Fax: 317-261-0514

For further information, contact:

Patty.Hogan@usatf.org

Visit us on-line at www.usatf.org



USA TRACK & FIELD INTERNSHIP PROGRAM APPLICATION

General Instructions: Please answer each question fully and attach a current resume. If you need additional space to answer a question, please attach additional sheets. Incomplete applications will not be considered. USA Track & Field may request writing samples, other work samples, or

an official transcript at a later date (legal, marketing and communications applicants should submit samples with this application – see detail at the bottom of this page). You may submit writing or other samples with your application as long as the sample is copied onto 8 ½" x 11" paper and attached to this application. Application materials, including samples, will not be returned.

PERSONAL INFORMATION

School/Current Address

Name:			
Name:Address:			
City:		Zip:	
Email:			
Permanent Address, if different from above			
Address:			
City:		Zip:	
Fmail·	Phone:		



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COLLEGE INFORMATION

City: Status: Undergrad Grad Expected Degree:	04-4-					
~	State:		Zip: _			
Expected Degree:	Year in School	Fr	So	Jr	Sr	Grad
	Expected Grad D	ate: _				
Major:	Minor:					
Overall GPA:	Major GPA:					
Is an internship required for your degree?						
lf allowed, how many credit hours can you earn with	n this internship?					
Are you required to complete a project after your in	ternship?					
Please provide an academic reference (facu Name:						
 Email:						
If you participate in intercollegiate athletics, please o	complete the following:					
Sport/Event:						
Coach:						
Email:						
ACMBUTED SKULS						
COMPUTER SKILLS						
COMPUTER SKILLS Assess your proficiency with the following compute	r applications:					

Please rank each as: E - Expert; P - Proficient; G - General Familiarity; L - Limited; N - None

Describe, in the space below, any other special technology skills that you have, including familiarity with hardware support, internet page design, office networks, wireless applications, security and virus prevention:



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ESSAY QUESTIONS
Attach an additional sheet if necessary; please try and limit responses to 200 words per question.
Explain why you chose your field of study and the type of work you plan to pursue after graduation.
Describe how your participation in our internship program will help USA Track & Field attain its organizational goals?
Please attach a current resume. Your resume should include recent job experience (work, internships, o volunteer), campus activities, and athletic achievements (if applicable). You may wish to modify the "standard resume" to include relevant sports experience (working at events or assisting with teams) and expand on you athletic background (include high school and college sports). Feel free to list additional references.
Please read carefully before signing the following statement:
By signing this application, I confirm that all statements made on this application and its attachments are true and complete. I understand that falsification of any information during the application or interview process is cause for immediate termination from the intern program. I authorize USA Track & Field to investigate my background and check references in order to determine my suitability for the internship program. All work samples submitted now or in the future are my own original work. If selected to be an intern, I will complete as work assignments and participate in all assignments to best of my ability.
Signature of Applicant Date Signature of Parent/Guardian if applicant is under 18
EQUAL OPPORTUNITY EMPLOYER – USA Track & Field is an Equal Opportunity Employer and does not discriminate on the basis of race color, religion, national origin, sex, age, sexual orientation, disability, marital status, veteran status or any other category protected by law All employment decisions, including the hiring of interns, are based solely on job-related factors.

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SUBMIT